

CABINET – 6TH JUNE 2019

Report of the Head of Neighbourhood Services Lead Member: Councillor Deborah Taylor (TBC)

Part A

ITEM 6 CHARNWOOD GRANTS – ROUND ONE – 2019/20 COMMUNITY FACILITIES AND COMMUNITY DEVELOPMENT AND ENGAGEMENT GRANT APPLICATIONS

Purpose of Report

To enable Cabinet to consider applications received for funding in round one of the Community Facilities and Community Development and Engagement Grants schemes for 2019/20.

Recommendations

1. That the following Community Facilities Grant be awarded:
 - £1,500 to Seagrave War Memorial Hall towards the installation of LED lighting;
 - £2,500 to Leicestershire and Rutland Ornithological Society towards the Watermead Wet Reed Bed project.

2. That the following Community Development and Engagement Grants be awarded:
 - £1,600 to TS Sabre and TS Cutlass Navy Cadet Force towards First Aid training and kit;
 - £1,200 to Birstall Methodist Lunch Club towards running costs;
 - £3,500 to Age UK Leicestershire and Rutland towards the Men and Women in Sheds project;
 - £10,000 to Falcon Support Services towards their Sex Workers support project (£5,000 to be funded through the Community Development and Engagement Grant scheme, and £5,000 to be funded through the Loughborough Community Grants scheme);
 - £2,200 to Fibromyalgia Friends Together Leicestershire towards a development project;

3. That the following Community Development and Engagement Grant applications be deferred:
 - Loughborough Generator CIC - £10,000 requested – applied for funding towards the cost of the development phase of the project.

4. That the following Community Development and Engagement Grant applications be declined:
 - Quorn in Bloom - £2,000 requested – applied for funding towards a garden watering facility;
 - Hathern Village Association - £10,000 requested – applied for funding towards equipment for community events;
 - Rothley Community Library - £750 requested – applied for funding towards the production of Walk booklets.
5. That the Head of Neighbourhood Services be given delegated authority to finalise the terms and conditions of the awarded Community Facilities and Community Development and Engagement Grants.

Reasons

1. To provide financial support to organisations which meet the criteria of the Community Facilities Grants scheme in terms of community and organisational need.
2. To provide financial support to organisations which meet the criteria of the Community Development and Engagement Grants and Environmental schemes in terms of community and organisational need and to use funding provided through the Loughborough Grants scheme to support projects in Loughborough.
3. To enable further work to be undertaken with the applicant to see whether the application can be improved and strengthened.
4. To decline to provide financial support to organisations which do not meet the criteria for the award of a grant under the Community Development and Engagement Grants scheme.
5. To enable the grants awarded to be finalised and appropriate information to be supplied to the Council about the outcomes of the project.

Policy Justification and Previous Decisions

The Council's Corporate Plan 2016-20 makes a commitment to make sure that Charnwood is a great place to live for families by creating a safe, secure and caring environment and to provide opportunities for participation in social, leisure and cultural activities and in community life. It aims to make Charnwood an attractive place for all by funding community groups and providing a range of diverse opportunities and events.

The Council's Corporate Plan 2016-2020 was approved by Council on the 29th February 2016. A review of the existing grants criteria was undertaken at this time and it was concluded that the existing criteria were still appropriate and aligned with the priorities of the Corporate Plan 2016-2020.

Implementation Timetable including Future Decisions and Scrutiny

The Community Development and Engagement Grants considered in this report will be released, providing they are approved, once the applicants have met any required payment conditions. Grant payment terms will be on a grant by grant basis, depending on the nature of the organisation/project and level of grant awarded. Payment may be made in stages, and copy invoices, or proof of project expenditure, requested.

Report Implications

The following implications have been identified for this report.

Financial Implications

Community Facilities Grant Funding

The opening balance for the Community Facilities Grants budget for 2019/20 is £72,961. This Round 1 2019/20 report recommends that two applications are supported, totalling £4,000, leaving a balance therefore of £68,961 for future rounds of Community Facilities Grants.

Community Development & Engagement Grant Funding

The 2019/20 budget for Community Development and Engagement Grants is £66,500.

This Round 1 report recommends that five applications are supported totalling £18,500, with £13,500 of this amount being funded through the Community Development and Engagement grants scheme, and £5,000 being funded through the Loughborough Community grants scheme. This will leave a balance of £53,000 for Community Development and Engagement Grants.

Loughborough Community Grant Funding

Cabinet at its meeting on the 21st January 2016 (min 93) approved the recommendation that the Head of Neighbourhood Services be given delegated authority to allocate any grant budget for schemes in Loughborough that are funded through the Loughborough Special Expenses between the Loughborough Community Grants fund (maximum £2,000) and a budget within the Community Development and Engagement Grants fund (maximum £10,000) ring-fenced for schemes based in Loughborough. This was to enable the budget for funding schemes in Loughborough to be more flexibly allocated between large and small applications.

The intention as outlined above is to allocate £5,000 from the Loughborough Community Grants budget towards the Loughborough based project, Falcon Support Services Sex Worker Support project.

Community Development and Engagement - Environmental Grant Funding (External funding provided by Serco)

Serco have agreed to provide £20,000 per year to Charnwood Borough Council (CBC) for grants to projects that deliver environmental outcomes. They have made a commitment to provide this funding for three financial years (2017/18, 2018/19 and 2019/20).

The ring-fenced budget for environmental projects in 2019/20 is £23,060, as the underspend of £3,060 from 2018/19 is available, as the external funding is ring fenced for this purpose. No applications for environmental projects have been received in Round 1 for 2019/20, therefore the balance remains at £23,060.

For all grants schemes once a grant has been awarded the recipient has 12 months in which to complete their project and draw down the grant funding. Therefore it is expected that the above grants will be drawn down over the next 12 month period, i.e. during both 2019/20 and 2020/21, dependent upon when the projects start, reach agreed milestones and are completed.

Risk Management

The risks associated with the decision Cabinet is asked to make and proposed actions to mitigate those risks are set out in the table below.

Risk Identified	Likelihood	Impact	Overall Risk	Risk Management Actions Planned
Grants do not deliver the objectives of the Grants scheme	Remote (1)	Minor (1)	Very Low (1)	The grants have been assessed against the criteria and will be supported with appropriate monitoring information.

Equality and Diversity

There is a requirement in the grants criteria for each organisation that applies to either have their own Equal Opportunities Policy or provide a statement that the organisation will abide by the Council's Equal Opportunities Policy.

In addition an Equality Impact Assessment has been completed and attached at Appendix 3.

Crime and Disorder

The grants criteria specifically cover crime and disorder with projects needing to outline how the proposed project reduces the impact of crime and anti-social behaviour and promotes stronger, cohesive and balanced communities.

Sustainability

Many of the grants criteria are concerned with sustainability.

Key Decision: Yes

Background Papers: None

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Part B

Charnwood Community Grants Criteria

1. At its meeting on 12th April 2012, Cabinet agreed the revised Community Grants Criteria to reflect the changes in the Council's Corporate Plan.

The Council's new Corporate Plan 2016-2020 was approved by Council on the 29th February 2016. A review of the existing grants criteria has been undertaken and it was concluded that the existing criteria was still appropriate and aligned with the priorities of the new Corporate Plan 2016-2020.

Community Facilities Grants

2. The criteria include the following:
 - That the maximum amount awarded would be £20,000 (was previously £30,000) for projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
 - That the scheme would support up to 50% of the cost of feasibility studies, with an upper limit of £5,000.
3. Schemes are scored using an assessment matrix which looks for:
 - Well prepared schemes, with a realistic costing of the work, and projects that are well targeted, have good local support and a strong input from volunteers.
 - Projects that link well into the Council's Corporate Plan and can achieve wider community benefits.
 - Applications from organisations with a strong local base and full accessibility to the community.
 - The need of the community for the facility and the need of the organisation for the funding.
4. The assessment matrix produces a maximum score of 100. A scheme scoring below 30 on the matrix is recommended for refusal and the Grants Panel will provide feedback to the community organisation on the reasons why it was not successful. Where a scheme scores between 30 and 40 on the first assessment the Grants Panel will work with the community organisation to see whether the bid can be improved and strengthened. Schemes scoring 40 and above are normally recommended for approval. However applicants seeking a large grant which scores only just over 40 are advised that they may only receive part of the money they have applied for.

Community Development and Engagement Grants

5. The criteria include the following:
 - Maximum amount to be awarded is £10,000.
 - Provides funding for projects delivered by the voluntary and community sector

- Must be available for the wider community
6. All applications are assessed against two measures of need: how the project meets the Council's aims and objectives in meeting identified community needs and the organisational need of grant funding from the Council to enable the project to succeed. Both measures seek to demonstrate the value for money to be obtained in providing grant funding. Twelve criteria are used to assess community need based on the aims and objectives set out in the Corporate Plan.
- How does your project promote stronger, cohesive and balanced communities (in particular encouraging people from different backgrounds to get along together)?
 - How does your project involve volunteers and how will volunteers be supported and developed?
 - How does your project promote and support physical health and well-being (in particular healthy eating, physical activity, sexual health and reduced substance misuse)?
 - How does your project promote and support improved mental health and emotional well-being?
 - How does your project reduce the impact of crime and/or anti-social behaviour?
 - How does your project improve the quality of life of people living in priority neighbourhoods?
 - How does your project improve the well-being of residents through acknowledging their diverse needs?
 - How does your project enable children, young people and older people to make a positive contribution to the communities in which they live?
 - How does your project enable older people to live independent lives?
 - How does your project promote access of local people to green spaces and the countryside?
 - How does your project add value to Charnwood's commitment to reduce the impact of climate change?
 - How does your project help promote local businesses to prosper and develop vibrant towns and villages, and support rural enterprise?
7. Five criteria are used to assess the need for the Council to provide grant funding. Organisations must demonstrate that their projects are prepared and managed well and will be encouraged to explore other funding sources where appropriate.
- Has a realistic total cost and timetable for the project been identified after being researched, for example through obtaining quotes or using reliable information from previous years?
 - Have efforts been made to obtain other funding to enable the project to begin and is the amount sought from the Council necessary to secure match funding or because other sources of funding are not available?
 - What balances and reserves are available and has using these to fund the activity been considered?
 - Is the proportion of the cost of the project the Council is being asked to fund justified?

- No specific geographically based conditions or targets are applied to grant awards but the geographical distribution of grants across the Borough is taken into account.

8. Applications are assessed qualitatively against these criteria and rated high, medium or low. These ratings are converted to a score on the following basis which rewards those applications which rate highly in meeting community need and provide a maximum possible score of 97.

Table 1 – Conversion of rankings into scores

Ranking	Community Need Score	Organisation Need Score
HIGH	6	5
MEDIUM	2	3
LOW	1	1
Maximum Score	72	25

Levels for funding

Score	Level of funding
Less than 30	Nil
30 – 40	Some of grant funding applied for
More than 40	Most or all of funding applied for

Community Facilities Grant Applications

9. One application for Community Facilities Grant funding has been received for this round, and a further application which was originally received as a Community Development and Engagement grant application, has been deemed to be more suited to the Community Facilities grant scheme. Both applications have been assessed against the grants criteria, and have been recommended for approval.

It should be noted that grant applications are usually sent out for consultation, (where it is deemed that an application for funding will benefit a specific Ward only), to appropriate Ward Councillor's for their comments and input. Due to the Council being in 'Purdah' because of the Borough Elections on 2nd May, applications have not been forwarded to Councillors on this occasion for their comments, but will be for all future rounds.

Seagrave War Memorial Hall - Score 46.5 - Recommendation to award up to £1,500

10. Seagrave War Memorial Hall was established in 1954, and aims to provide and maintain a local community facility for use by individuals and organisations from within and outside the village. The hall is in use most days and evenings of the week, and is used for Parish Council and the Hall's Committee meetings. Groups using the hall include the village school, the W.I., junior football club, pilates groups, a martial arts group, a Victorian dance group and for ballroom dancing lessons. The hall can be hired out for

wedding receptions, and has regular bookings from cycling groups as a base for time trials and races, and the Caravan Club for weekend visits. The hall is also a base for the village summer fete and for the Seagrave Wolds Challenge held in November, which both raise much needed funds for charitable causes.

11. The organisation is applying for funding towards upgrading the hall's lighting to LED. The cost of electricity used per year in the hall forms a considerable part of the hall's running costs. The installation of LED lighting will help the hall reduce its overall bill for electricity by as much as 75%, contributing to the long term sustainability of the facility and enabling the hire costs to remain competitive and attractive.
12. The benefits of the project include:
 - Reduction in electricity bill will allow the hall to maintain its hire charges at a competitive level, to the benefit of all those that use the hall;
 - Project fits with the aims of Charnwood Borough Council Corporate Plan to reduce the overall carbon footprint within the Borough.
13. The application of £1,500 is for 43.7% of the total scheme costs of £3,432.
14. The Panel scored this scheme at 46.5 and recommends that a grant of up to £1,500 be awarded.
15. The Panel feel that this is a project that should be supported, it will upgrade the lighting and bring the running costs down for the Memorial Hall. It will contribute towards the long term sustainability of the local facility and will ensure that the hire costs remain competitive and affordable to the local community.

Leicestershire and Rutland Ornithological Society - Score 42.2 - Recommendation to award up to £2,500

16. The Leicestershire and Rutland Ornithological Society was formed in 1941 and aims to promote the study, conservation and enjoyment of birds and birding in Leicestershire and Rutland, to record and publish members' sightings, and organise survey work to further their knowledge of the birds of Leicestershire and Rutland. They organise a range of other activities and facilities for its members. These include a monthly newsletter, an annual bird report, indoor meetings, and fieldwork.
17. The application is for funding towards the creation of an off-line reed bed reserve at Watermead Country Park, with the aim of improving the wetland habitat of the area particularly for bird species such as Water Rail, Bittern and Sand Martin, and to support breeding birds such as Reed Warbler, Sedge Warbler, Little Egret and Cetti's Warbler. The work will also provide an improved habitat for mammals such as otter and water shrew, and for fish, including spawning and fish fry. Works will involve digging an area to create a wet reed bed with some areas of open water with depths up to 2 metres. The

resultant material will be retained and placed elsewhere within the Country Park (above the 100 year flood level), to provide additional noise baffles to the A46 and to help divide land management zones.

18. The benefits of the project include:
 - Will ensure that Watermead Country Park provides a diverse range of spaces and habitats to provide a rich variety of sites for visitors, residents and volunteers to visit and enjoy;
 - Enables a range of individuals to make a positive contribution towards the quality of Watermead Park;
 - Will provide flood relief benefits for residents downstream from Wanlip;
 - Will improve habitats for wildlife.
19. The application of £5,105 is for 14.1% of the total scheme costs of £36,121.
20. The Panel scored this scheme at 42.2 and recommends that a grant of up to £2,500 be awarded, subject to further quotes being provided before work commences, which will provide an opportunity for the costs to be reviewed and potentially reduced.
21. The application was originally submitted as a Community Development and Engagement grant application, however the Panel feel that the project is more suited to the small-scale environmental improvements element of the Community Facilities grants scheme. The application scored well against the criteria of the Community Facilities grant scheme and the Panel feel that this is a positive project that will enhance the wildlife facilities at Watermead Country Park for all visitors. The organisation has already secured the majority of the funding of the scheme, but needs to seek further quotes to ensure a competitive price for the works and to see if there is scope for the cost of the works to be reduced.

Community Development & Engagement Grant Applications

22. Nine applications were received for funding in Round 1 for 2019/20. Nine applications have been assessed against the criteria; five have been recommended for approval, one has been recommended for deferral, and three have been recommended for refusal.

It should be noted that grant applications are usually sent out for consultation, (where it is deemed that an application for funding will benefit a specific Ward only), to appropriate Ward Councillor's for their comments and input. Due to the Council being in 'Purdah' because of the Borough Elections on 2nd May, applications have not been forwarded to Councillors on this occasion for their comments, but will be for all future rounds.

TS Sabre and TS Cutlass Navy Cadet Force - Score 37 - Recommendation to award up to £1,600

23. TS Sabre and TS Cutlass Navy Cadet Force was established in 2014 and is based in Anstey. The organisation aims to:

- Help young people fulfil their potential to become a responsible adult;
 - Allow young people to participate in activities that enhance their knowledge and skills in an organised and disciplined environment;
 - Enable young people to interact with their peers, participate in teamwork, competitions and learn leadership skills based on the traditions and training of the sea services;
 - Provide a syllabus and programme that is structured and designed to engage, challenge, educate and be fun;
 - Promote the historical, social and economic links that this Country has with the sea.
24. The organisation encourages young people into responsible adulthood using the customs and traditions of the Royal Navy and Royal Marines, although they are not there to encourage this as a career. The organisation teaches cadets, from 8 years to 18 years, life skills that they use to further their education and chosen career. They are coached in water sports that are nationally recognised and so far have had many cadets go on to use this as their chosen career. They are also trained in discipline, teamwork, leadership, engineering, catering, and much more. The group is dependent on funds raised as they are not sponsored, and all funds raised go into facilities, training and equipment.
25. The organisation is applying for funding towards the provision of first aid training courses for all cadets, staff, parents and the wider community. In order to do this the organisation needs to purchase the kit required (including British Heart Foundation Resus kits and bandages), and to send staff on first aid instructor courses to ensure quality teaching as well as giving people the incentive of nationally recognised qualifications. In addition, the organisation will be able to run courses for the local wider community as well as their own members, so enhancing further first aid skills within other local groups.
26. The benefits of the project include:
- Giving young people opportunities of realising their potential, instilling in them a sense of pride in themselves, their peers, their organisation and community;
 - Upskilling individuals with essential first aid skills;
 - Promoting health and wellbeing, and caring for others;
 - Young people working together will widen their support network and improve mental health and wellbeing.
27. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Involves, supports and develops volunteers effectively;
 - Promotes and supports physical health and wellbeing;

- Enables children, young people and older people to make a positive contribution to the communities in which they live.
28. The application of £2,118 is for 50% of the total scheme costs of £4,236.
 29. The Panel scored this scheme at 37 and recommends that a grant of up to £1,600 be awarded, subject to the organisation identifying local events they will support, and offering first aid courses to the wider community.
 30. The Panel feel that this is a good project, and note that the organisation is pro-active with its fundraising. They feel that there is potential for the organisation to provide first aid training to other local groups and the wider community which will enable the qualifications gained to be more widely used and potentially provide a source of income to the group. The Panel would like Officers to meet with the group to discuss how they might do this.

Birstall Methodist Lunch Club - Score 36.8 - Recommendation to award up to £1,200

31. The Birstall Methodist Lunch Club was formed in 1970 and was originally known as the 'Luncheon Club', before being re-launched in 2013. It aims to provide a nourishing two-course meal and a hot drink for up to 30-35 elderly people in the Birstall area, regardless of cultural and ethnic background, every week and allow them to socialise and integrate in their community. Members of the lunch club are aged between 85 and 97 years, some are partially sighted or with hearing loss, there are disabled members or those who require assistance with walking, and individuals who have dementia. Members are charged a small fee each week towards the meal and transport if required.
32. The organisation is applying for funding towards their annual running costs, which include costs for catering, a mini bus, extra expenses for their Christmas meal, contribution to gas, electricity and use of premises and the servicing and steam-cleaning of the cooking appliances.
33. The benefits of the project include:
 - Encourages elderly people who may otherwise be housebound, to leave their home and socialise in a safe environment.
 - Provides members with stimulation, encouragement and support to continue to live independently.
 - Increases confidence and reduces anxiety.
 - Opportunities for volunteers, including food hygiene qualifications.
 - Majority of members usually eat ready-meals. The lunch club gives them access to a nutritious home-cooked meal once a week.
34. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
 - Promotes stronger, cohesive and balanced communities;
 - Involves, supports and develops volunteers effectively;

- Promotes and supports physical health and well-being;
- Promotes and supports improved mental health and emotional well-being
- Enables older people to live independent lives.

35. The application of £1,500 is for 100% of the total scheme costs.
36. The Panel scored this scheme at 36.8 and recommends that a grant of up to £1,200 be awarded to cover the period June 2019 to May 2020.
37. The Panel feel that this is a positive local group that brings older isolated people together and supports the project. They note that the application states that the running costs cover the period from September 2018 to August 2019, and as grants cannot supply funding retrospectively, the grant awarded will cover the period May 2019 to April 2020. In addition the Panel felt that the VCS Development Officer could work with the group to look at both its financial planning and other funding opportunities.

Age UK Leicestershire and Rutland – Score 49.2 - Recommendation to award up to £3,500

38. Age UK Leicestershire and Rutland is a local, independent charity established in 1952 for the benefit of all older people. Since that time they have strived to meet the continually evolving needs and aspirations of older people, promoting their health wellbeing and independence through the provision of a range of high quality services. Frequently uppermost amongst the challenges currently faced by the older people they support are social isolation, low incomes, mental and physical frailty and decisions about care, caring and housing. Their activities currently include:
- Information & Advice Services
 - Community Resource Centres
 - Lunch Clubs
 - Befriending Services
 - Men / Women in Sheds
 - Day Care Services
39. This application is for funding towards the Men and Women in Sheds project in Loughborough. The original project 'Men in Sheds' has been running since May 2015. Whilst set up to tackle social isolation amongst older men, the remit was broadened in 2017 to include women and the project now caters for over 200 older people in the borough. It is a workshop and focal point for older people in the community who wish to take advantage of shared tools, resources, skills and support for individual pursuits and community projects. The Shed, located in an industrial unit, is a place of purpose, achievement and social interaction. It is a centre where older people come together to engage in activities such as carpentry, metal work, model making, repairs, crafts, pottery and gardening. Many of the participants are referred through health and social care professionals or family members with a view to combatting their social isolation as a step in improving health. Many are suffering from physical and mental frailty.

40. The benefits of the project include:
- Reduction in social isolation and loneliness;
 - Improved health and wellbeing;
 - Increased involvement in the community;
 - Increased feeling of self-worth and confidence
 - Development of new skills and new social networks (and access to other activities and services);
 - Respite for carers;
 - Opportunities for health and social care professionals to refer clients;
 - A facility for community projects and opportunities for collaboration with other community groups;
 - Opportunities for volunteering;
 - Signposting to other sources of support for older people.
41. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes stronger, cohesive and balanced communities;
 - Promotes and supports physical health and well-being;
 - Promotes and supports improved mental health and emotional well-being;
 - Improves the quality of life of people living in priority neighbourhoods;
 - Enables older people to live independent lives.
42. The application of £10,000 is for 27.5% of the total scheme costs of £36,374.
43. The Panel scored this scheme at 49.2 and recommends that a grant of up to £3,500 be awarded.
44. The application scored very highly against the criteria of the scheme, and the Panel fully support the project, which they believe fills a gap in community need, and has been very successful in the last few years. Despite the high score, the amount awarded has been reduced in line with previous years, and the VCS Development Officer will work with the applicant to help move the organisation towards a more sustainable funding position.

Falcon Support Services – Score 48.5 - Recommendation to award up to £10,000 (£5,000 through the Community Development and Engagement grants scheme and £5,000 through the Loughborough Community grants scheme)

45. Falcon Support Services provide supported accommodation and community projects to individuals that are homeless, at risk of homelessness or vulnerable in the community. They help vulnerable people by providing safe, secure accommodation in a positive learning environment. Staff work alongside clients to help them develop their skills, so they can move away from homelessness to live independently and positively contribute to their community. In addition, they now provide a whole spectrum of services for service users' journeys; from rough sleeping to supported housing, move on accommodation and independence.

46. The Charity aims to relieve the need, hardship and distress experienced by homeless people and disadvantaged groups, regardless of age by the provision of emergency and other temporary accommodation and by the provision of support and advice services calculated to relieve their conditions of need and by the provision of support, advice, educational and community involvement services.
47. This application is for funding towards a pilot Sex Worker Support project, through the provision of 2 staffed sessions per week, where the doors will open for individuals to drop in and seek advice and support. The project will improve the life chances of vulnerable people who are involved in prostitution. Loughborough has been identified as having an increasing issue with sex workers and the Community Safety Partnership's and Police's intel log estimates approximately 30 sex workers that are known to them currently. From speaking to those that are open about their sex work, it has come to light that their circumstances/vulnerabilities (addictions, homelessness, mental-health, addiction, debts, DV, abuse etc) make them particularly susceptible to becoming victims of exploitation. The organisation wants to take action by running a drop-in safe space. There are currently no services meeting those needs.
48. The project will provide:
- Specialist support re housing, substance misuse, offending behaviour, welfare/benefits advice/debts and referrals/signposting;
 - Specialist preventative health services including free condoms/lube/pregnancy testing by being a c-card venue, links with GU clinics, smoking cessation, HepC screening, First Aid/Naloxone training, adopt safer practices;
 - Kitchen (hot food/drinks) and laundry facilities;
 - Access to clothes/toiletries/food donations;
 - Health Care Assistant on site to complete basic health checks, address sexual health, assist with registration with GP's surgeries, ultimately improving access to primary care, reducing numbers presenting at urgent care/accident and emergency services and reducing health inequalities to this client group in Leicestershire;
 - Training to collect evidence of sexual assault;
 - Contribution and promotion of the Ugly Mugs National programme;
 - Needle exchange service.
49. The benefits of the project include:
- Building confidence and self-esteem, providing opportunities to help them gain greater control over their lives and hopefully decide to eventually leave prostitution;
 - Achieving engagement with the individuals, allowing them to open up about their complex issues, identifying vulnerabilities so they can support

them and address the social inequalities they face before these become too deep-seated;

- The individuals will feel valued during the drop-in sessions and it will give them a positive experience of people that care.
- Will encourage them addressing their support needs;
- Will promote choice and freedom, giving greater control over their lives and hopefully reducing the need for sex work;
- Raise awareness of keeping safe, reducing violence and street related ASB;
- By bringing ex-sex workers on board as volunteers and potentially staff members, they can give hope and peer support to those still in the trade.

50. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:

- Involves, supports and develops volunteers effectively;
- Promotes and supports physical health and well-being;
- Promotes and supports improved mental health and emotional well-being;
- Reduces the impact of crime and/or anti-social behaviour;
- Improves the quality of life of people living in priority neighbourhoods;
- Improves the well-being of residents through acknowledging their diverse needs.

51. The application of £11,735 is for 92% of the total costs of £12,735.

52. The Panel scored this scheme at 48.5 and recommends that a grant of up to £10,000 be awarded, (£5,000 through the Community Development and Engagement grants scheme, and £5,000 through the Loughborough Community grants scheme).

53. The application scored highly against the criteria of the scheme. The Grants Panel fully support the scheme, are aware of a gap in provision and feel that Falcon Support Services, being a local organisation with expertise in this area, are the best placed to deliver the project. The Panel also recognised that the organisation had sought advice from other agencies who deliver similar projects in Nottinghamshire and Leicester City and are proactively talking with other organisations regarding longer term funding if the pilot is successful.

Fibromyalgia Friends Together Leicestershire – Score 32 - Recommendation to award up to £2,200

54. Fibromyalgia Friends Together is a Charnwood based group with over 140 members. With the assistance of the Shuttlewood Clarke Foundation, the group was formed in 2015 and has been based at Ulverscroft Manor ever since. They hold monthly meetings as a self-help group, providing emotional and practical support. Guest speakers attend most meetings and recent topics have included, 'setting up powers of attorney', 'using mindfulness to deal with mental health problems, and 'how to claim Personal Attendance Allowance and Attendance Allowance'. In the last year, they have started to

have regular social events, to include carers where needed. These have helped members to develop friendships and personal support networks.

55. There are over 9,000 people in the Charnwood living with Fibromyalgia. It is a lifelong condition for which there is no cure, but there are treatment approaches that can help sufferers live well with the condition. Patient education and peer support is really important. Fibromyalgia can be a highly disabling condition which comes with over 150 possible physical and mental health symptoms. The symptoms include fatigue, memory loss, severe pain, incontinence, stiffness and eye sight problems. In the group's 2017 joint research project with Healthwatch, they found that two thirds of respondents were housebound, with no support to get out their homes leaving them feel socially isolated.

The group's objectives therefore are:

- To support Fibromyalgia sufferers and their carers within Leicestershire, but with a particular emphasis on Charnwood as this is the area the group meet and where most of their members and volunteers live;
 - To raise awareness and understanding of the condition;
 - To campaign to get local NHS Fibromyalgia services developed;
 - To tackle the stigma that people with the condition can face within the medical community and in the general population.
56. The application is for funding towards developing the group's activities to the next level. They would like to engage with more sufferers and carers by:
- Creating an Access Fund of £500 - providing a fund that people can bid into to help them attend the group's meetings;
 - Providing a buddying scheme - linking every sufferer with another sufferer and every carer with another carer;
 - Raising awareness amongst medical professionals, as Fibromyalgia is a really difficult condition for medical professionals to diagnose;
 - Referring sufferers and carers that are struggling financially to the Citizens Advice Bureau sessions across the District. For those carers that are struggling with their caring responsibilities, the organisation will refer them to Voluntary Action South Leicestershire Carers Project and to Age UK Leicester Shire & Rutland Care Act Advocacy Project;
 - Ensuring that all members of the Management committee have had the necessary training to carry out their roles effectively;
 - Improve equipment, such as laptop and printer.
57. The benefits of the project include:
- More information to be made available about fibromyalgia. This includes using online platforms and social media to raise public awareness and reduce stigma;

- Reducing social isolation for sufferers and role isolation for carers, who often feel they are alone and unsupported in their role;
 - Improvement of mental health and well-being.
58. The application identifies strong links with the following aims and objectives set out in the Council's Corporate Plan:
- Promotes and supports physical health and well-being;
 - Promotes and supports improved mental health and emotional well-being;
 - Involves, supports and develops volunteers effectively;
 - Improves the well-being of residents through acknowledging their diverse needs.
59. The application of £5,055 is for 90.7% of the total scheme costs of £5,575.
60. The Panel scored this scheme at 32 and recommends that a grant of up to £2,200 be awarded as a contribution towards the project as a whole, but not including costs for the printer, laptop, projector and access fund.
61. The Panel are supportive of this project and feel that it is offering something different, however they also feel that the project costs are high and note that participants do not currently contribute toward sessions. For this reason, they feel that the grant awarded should not be awarded for certain elements of the project including for the printer, laptop, projector or access fund, and they would recommend that the applicant considers introducing a small weekly subscription for participants, as well as exploring other fundraising opportunities. The Panel would also like the VCS Development Officer to meet with the group to look at their Constitution, which they feel could be strengthened and to look at other funding opportunities.

Loughborough Generator CIC – Not Scored - Recommendation to defer

62. Loughborough Generator CIC was established to secure funding for, and manage the conversion of the former College of Art Building at 12 Frederick Street, Loughborough, into a business hub for small creative businesses and a community building for the delivery of a programme of arts, culture and heritage activities for the local community. The CIC's Vision is: "The disused historic building will be given new life and purpose as The Generator, a place of enterprise, inspiration and connection. It will be a focal point for creative activity, an attractive place to visit, well-connected with its community, a hub for creative business, training, advice, high quality arts events and business support".
63. Located at 12 Frederick Street, Loughborough, the Generator is one of the last remaining early 20th Century buildings which housed the original Loughborough Technical College. Empty and unused, the building is under threat of loss. The University will transfer the building to the CIC on a long lease at a peppercorn rent. The building will be refurbished for use as a centre for creative industries, for start-up businesses, apprenticeships and for local creative enterprises. It will become the focus for community and public involvement in local heritage and the arts with a publicly accessible cafe,

exhibition and performance space. The building will become a venue in which the rich history of the town's intertwined relationship with industries, education and local people will be told, interpreted and celebrated. This is a unique opportunity to preserve and celebrate a key part of the town's heritage.

The capital costs of refurbishing the building are likely to be in the region of £2 – 3 million. The organisation have been successful in being selected by the Heritage Lottery Fund (HLF) for a capital award of £310,000. In order to be successful in drawing that down they have to complete a development stage for which HLF have awarded a further £30,000 on the condition that it is match funded from other sources and partners. This application is therefore for £10,000 from the Community Development Grant scheme to secure part of that match, with the balance coming hopefully from other partners.

64. Charnwood Arts and other Partners will engage people to:

- Research and preserve memories;
- Conserve documents;
- Record success.

65. In addition the organisation will:

- Revisit and complete the design, survey and cost plan package comprising: structural survey, building design to RIBA Stage 4, flood risk assessment, mechanical and electrical Design, preparation of cost plan and obtaining statutory approvals;
- Develop a Conservation Plan and Management and Maintenance Plan;
- Review and redrafting of the Business Plan including needs and market analysis and the development of the strategic and economic case;
- Seek legal and business advice on lease creation and CIC governance

66. The Project will include the recruitment of a Heritage project co-ordinator, heritage lead worker and volunteers through the initiation of the community research project and initial programme of activities. An archive will be built through a range of sources including working with the Loughborough University archivist. In this phase they will also work with local charities and community groups to develop intergenerational programmes and approaches specifically aimed at young people. They will co-manage and develop the programme with Charnwood Arts aligning it to People Making Places and working with them through the new Loughborough Heritage Group that has emerged through recent co-working between arts and heritage initiatives in the town (WW1, Luddites and Suffrage projects as well as working together with heritage sites).

67. The organisation is applying for funds towards:

- Professional fees for the co-ordination and review of project plans, business plan development, management and maintenance planning, conservation architect, development appraisal and governance;

- New staff costs – Part-time Heritage Co-ordinator and part-time Heritage Worker, 2 days per week for 9 months;
 - Recruitment, advertising and interview expenses;
 - Contingency costs;
 - Other costs, such as evaluation, travel and volunteer costs, materials, digital outputs, education and heritage materials, exhibitions, access fund, workshops and talks, and artists fees.
68. The application of £10,000 is for 12.2% of the total scheme costs of £82,000.
69. The Panel recommends that the application for funding be deferred to a future round to enable further work with the applicant to refine the project so it meets the criteria and it is clear what is being applied for and the associated outcomes.
70. The Panel were unclear about the current purpose of the application, what the actual requirements of the HLF are for the development phase. The outcomes listed in the application all related to the building once it is completed, it is unclear what the outcomes are that will be achieved in this development stage and how they relate to the criteria of the grants scheme applied for. The Panel are also aware there is a currently a significant shortfall towards the cost of the construction / refurbishment works associated with the building and need to ensure that any Community Development and Engagement grant awarded towards a project has stand alone community benefit. The Panel feel that the project is in its early stages, and that there is more work to be done with the applicant before the application will be in a position to be scored.

Quorn in Bloom - Score 26.5 - Recommendation to decline

71. Quorn in Bloom was established in 2015, and its charitable objects are to maintain, conserve and improve the environment, in particular within the parish of Quorn for public benefit, and to educate the public about environmental conservation. The organisation maintains a high standard of horticulture on publicly owned and publicly accessible land in Quorn using volunteers.
72. The organisation is applying for funding towards the installation of a water supply with a meter, and lockable insulated tap with a backflow prevention device at Church View Garden in Quorn. This will facilitate the management to a high standard of horticulture by volunteers in this public open space, thereby providing a recreational facility which will increase the happiness of the people of Quorn. Over the last three years Quorn in Bloom has transformed Church View Garden on the High Street in Quorn from a near-abandoned, overgrown and litter-strewn greenspace into an attractive public garden which has received considerable approving comment from the people of Quorn. The Garden was opened in April 2019. There is no water supply to the garden or accessible supply nearby, and bringing water during dry periods is a considerable burden to the volunteers. This was especially the case during the 2018 drought.
73. The application of £2,000 is for 57.9% of the total scheme costs of £3,453.

74. The Panel scored this scheme at 26.5 and recommends that their application for funding be declined.
75. The application did not score highly enough against the criteria of the scheme to be awarded funding. The Panel welcomes the organisation's contribution to 'Bloom', however they feel that the current proposals are costly and that there are other watering options that could be explored. No evidence was provided to the Panel as to why this was the only option available, that other options had been explored and costed.

Hathern Village Association – Score 25.8 - Recommendation to decline

76. Hathern Village Association was formed in 2010 and aims to encourage a community spirit in Hathern. This is achieved by organising and supporting community events for the village of Hathern and surrounding villages. Its objectives are:
- To involve the community through volunteering;
 - To provide events and activities for all ages;
 - To support other village organisations through financial donations and to organise and run the annual Wicked Hathern Festival.
77. The organisation is requesting funding towards the purchase of a marquee, herras fencing and event barriers. They arrange several big events, such as the Wicked Hathern Festival, which is now the biggest volunteer-led music festival in the area with around 5,000 people attending. In June, there is also a week of activities called the Big Week. In November there is a Bonfire and Fireworks event. For many of these events the organisation uses marquees, and are an important asset for the events in order to meet the needs of all the community. Having their own marquees saves on hiring costs and because Hathern Village Association is a key partner in the Hathern Together project, the marquee will be available to a wider group of village organisations.
78. The application of £10,000 is for 26.3% of the total scheme costs of £37,955.
79. The Panel scored this scheme at 25.8 and recommends that their application for funding be declined.
80. The application did not score highly enough against the criteria of the scheme to be awarded funding. The Panel have no concerns with the community event aspects of the application, however they feel that the costs of the equipment are high, and that the project is too commercial and able to income generate through the events programme to cover the costs of the equipment.

Rothley Community Library – Score 27.5 - Recommendation to decline

81. Rothley Community Library was formed in 2015 and aims to:
- Provide and encourage the use of library services to Rothley community and villages beyond;

- Support and provide a financially secure service after LCC funding finishes;
 - Encourage reading, promote digital access, enable lifelong learning and help to find information;
 - Provide knowledge about local services and activities, enrich cultural life, provide a safe space to meet and to provide a helpful space to study.
82. In the last decade, Rothley's population has significantly increased due to the building of several new housing developments. The Community Library are applying for funding towards the production of 500 illustrated books about local walks which will act as a catalyst for new and current residents to gain information about their village, its history and heritage, its open spaces and marked pathways. At some of the most interesting points of historical interest sites there will be QR readers. These will be linked to further information on the local community library website.
83. The application of £750 is for 100% of the total scheme costs.
84. The Panel scored this scheme at 27.5 and recommends that the application for funding be declined.
85. Whilst the Panel appreciates the idea behind producing the walks booklets, they feel that in printing 500 booklets, they have a finite number of people that will be reached and once the booklets are gone there will be a need to reprint. They feel that an online version of the booklet would be more cost effective and more accessible, with the potential to reach a greater number of people in the area. The Panel recommends that the organisation meets with the Council's Sports and Active Recreation team to look at how they might work together and discuss the possibility of providing guided walks in the area and how the local walk information could be better provided.

Appendices

Appendix 1 – Community Facilities Grants Summary

Appendix 2 - Community Development and Engagement Grants Summary

Appendix 3 – Equality Impact Assessment

APPENDIX 1**Opening Budget 2019/20 - £72,961****Round 1 2019/20 - Community Facilities Grants Summary****Balance remaining after Round 1: £68,961**

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Total score	Recommendation
Grant ref 1218 Seagrave War Memorial Hall	Installation of LED lighting	1,500	3,432	46.5	Approve up to £1,500
Grant ref 1224 Leicestershire and Rutland Ornithological Society	Watermead Wet Reed Bed project	5,105	36,121	42.2	Approve up to £2,500

APPENDIX 2

Budget - £66,500

Round 1 2019/20 - Community Development and Engagement Grants Summary

Balance remaining: £53,000

Applicant	Project description	Amount applied for (£)	Total project cost (£)	Community need score	Organisation need score	Total score	Recommendation
Grant ref 1214 TS Sabre and TS Cutlass Navy Cadet Force	First Aid training and kit	2,118	4,236	22	15	37	Approve up to £1,600
Grant ref 1216 Birstall Methodist Lunch Club	Running costs	1,500	1,500	21.8	15	36.8	Approve up to £1,200
Grant ref 1219 Age UK Leics and Rutland	Men and Women in Sheds project	10,000	36,374	34.2	15	49.2	Approve up to £3,500

Grant ref 1221 Falcon Support Services	Sex Workers project	9,775	108,539	30.5	18	48.5	Approve up to £10,000 (£5,000 through Community Development and Engagement grants scheme, and £5,000 through the Loughborough Community grants scheme)
Grant ref 1223 Fibromyalgia Friends Together Leicestershire	Development project	5,055	5,575	20	12	32	Approve up to £2,200
Grant ref 1215 Loughborough Generator CIC	Heritage project	10,000	82,000	Not scored	Not scored	Not scored	Defer
Grant ref 1220 Quorn in Bloom	Garden watering facility	2,000	3,453	15	11.5	26.5	Decline
Grant ref 1222 Hathern Village Association	Community activities	10,000	37,955	14	14.2	25.8	Decline
Grant ref 1228 Rothley Community Library	Production of Walk booklets	750	750	17	10.5	27.5	Decline

Charnwood Borough Council

Equality Impact Assessment 'Knowing the needs of your customers and employees'

■ Background

An Equality Impact Assessment is an improvement tool. It will assist you in ensuring that you have thought about the needs and impacts of your service/policy/function in relation to the protected characteristics. It enables a systematic approach to identifying and recording gaps and actions.

■ Legislation- Equality Duty

As a local authority that provides services to the public, Charnwood Borough Council has a legal responsibility to ensure that we can demonstrate having paid due regard to the need to:

- ✓ Eliminate discrimination, harassment and victimisation
- ✓ Advance Equality of Opportunity
- ✓ Foster good relations

For the following protected characteristics:

1. Age
2. Disability
3. Gender reassignment
4. Marriage and civil partnership
5. Pregnancy and maternity
6. Race
7. Religion and belief
8. Sex (Gender)
9. Sexual orientation

What is prohibited?

1. Direct Discrimination
2. Indirect Discrimination
3. Harassment
4. Victimisation
5. Discrimination by association
6. Discrimination by perception
7. Pregnancy and maternity discrimination
8. Discrimination arising from disability
9. Failing to make reasonable adjustments

■ **Step 1 – Introductory information**

Title of the policy	Community Development & Engagement Grant and Community Facilities Grant.
Name of lead officer and others undertaking this assessment	Julie Robinson
Date EIA started	May 2019
Date EIA completed	May 2018

■ **Step 2 – Overview of policy/function being assessed:**

Outline: What is the purpose of this policy? (Specify aims and objectives)
<p>Charnwood Borough Council recognises the value and contribution of individuals, voluntary sector organisations and other community-led projects and the benefits they provide to the residents of Charnwood.</p> <p>Through our Charnwood grant schemes we provide a range of grants to help these organisations, groups and individuals access the funding support they need.</p> <p>Three / Four times a year Cabinet considers applications for revenue funding for the Community Facilities Capital Grants and Community Development and Engagement Grants Schemes.</p> <p>It is the Councils aim to ensure the grants process is inclusive of all community groups and funding supports projects targeting individuals across a range of protected characteristics, as outlined in the Equality Act 2010.</p>
What specific group/s is the policy designed to affect/impact and what is the intended change or outcome for them?
<p>It is the Councils aim to ensure that the grants process is inclusive of all community groups and funding supports projects targeting individuals/ residents across a range of protected characteristics, as outlined in the Equality Act 2010.</p> <p>Analysis is therefore undertaken to ensure that the grant are distributed in a reasonable and proportionate manner.</p>
Which groups have been consulted as part of the creation or review of the policy?
<p>Evaluation takes place on successful applications to analyse whether there any gaps with regards to the protected characteristics in order to ensure the grants process is fair and equal to all. In particular analysis is undertaken to determine any barriers which may prevent specific community groups/ communities of interest from successfully applying or even applying at all to Charnwood Grants.</p>

■ **Step 3 – What we already know and where there are gaps**

List any existing information/data do you have/monitor about different diverse groups in relation to this policy? Such as in relation to age, disability, gender reassignment, marriage and civil partnership, pregnancy & maternity, race, religion or belief, sex, sexual orientation etc.

Data/information such as:

- Consultation
- Previous Equality Impact Assessments
- Demographic information
- Anecdotal and other evidence

- Analysis of successful Community Development & Engagement Grants, Loughborough Grants and Community Facilities Grants 2018/19

What does this information / data tell you about diverse groups? If you do not hold or have access to any data/information on diverse groups, what do you need to begin collating / monitoring? (Please list)

Number & total of grants awarded based on protected characteristic:

	Number of grants awarded	Total funding approved
Age	8	£28,425
Disability	9	£21,496
Gender Reassignment	0	£0
Pregnancy & Maternity	1	£1300
Race	3	£9,010
Religion or Belief	N/A	N/A
Sex/ Gender	0	£0
Sexual Orientation	0	£0
No Characteristic/ Wider Community	18	£50,044
TOTAL	39	£110,275

N.B. The characteristic of Marriage and Civil Partnership was not included due to its status within the Equality Act 2010 legislation, as it is to protect individuals from discrimination in the employment law. The harassment provisions that relate to other protected characteristics do not apply to marriage or civil partnership.

It is acknowledged that some of the approved grants are towards projects which support individuals with multiple characteristics and those projects supporting the wider community have a wide range of beneficiaries.

■ **Step 4 – Do we need to seek the views of others? If so, who?**

In light of the answers you have given in Step 2, do you need to consult with specific groups to identify needs / issues? If not please explain why.

Further equalities monitoring may be required for those projects which have applied and are deemed unsuccessful in order to identify any further issues or potential barriers.

However, at this stage of analysis it is felt the information currently held is sufficient to analysis trends

and determine any barriers or negative impacts.

■ **Step 5 – Assessing the impact**

In light of any data/consultation/information and your own knowledge and awareness, please identify whether the policy has a positive or negative impact on the individuals or community groups (including what barriers these individuals or groups may face) who identify with any ‘protected characteristics’ and provide an explanation for your decision (please refer to the general duties on the front page).

	Comments
Age	There is a reasonable proportion of grant funding awarded to projects relating to Age. Of the grants awarded, there is a reasonable proportionate spread between projects for older and younger people. The process has therefore created a positive impact in relation to the protected characteristic of Age.
Disability (Physical, visual, hearing, learning disabilities, mental health)	There is a reasonable proportion of grant funding awarded to projects relating to disability. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. Therefore, creating further positive impacts for people with disabilities. The process has therefore created a positive impact overall in relation to the protected characteristic of Disability.
Gender Reassignment (Transgender)	No projects have been specifically funded to support the protected characteristic of Gender Reassignment. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
Race	There is some grant funding awarded to projects relating to Race. In addition it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics.
Religion or Belief (Includes no belief)	Whilst Charnwood Grants do not specifically support religious groups / activities, it does provide funding to these groups who are delivering activities for the wider community. The impact is therefore neutral with regards to the protected characteristic of religion or belief with the acknowledged that wider benefits are created for the wider community.
Sex (Gender)	There is no specific grant funding awarded to projects relating to Gender. In addition, however, it is acknowledged that some of the projects funded are cross- cutting and support individuals with multiple characteristics. The process has therefore created a positive impact in relation to the protected

	characteristic of Gender.
Sexual Orientation	No projects have been specifically funded to support the protected characteristic of Sexual Orientation. The impact of this is neutral as there have been no applications to date. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place where specific support groups etc. meet for further awareness raising.
Other protected groups (Pregnancy & maternity, marriage & civil partnership)	There is some grant funding awarded to projects relating to these other protected groups, therefore the impact is positive. In addition it is acknowledged that some of the projects funded are cross - cutting and support individuals with multiple characteristics. Additional targeted promotional work will be undertaken.
Other socially excluded groups (carers, low literacy, priority neighbourhoods, health inequalities, rural isolation, asylum seeker and refugee communities etc.)	The grants which focus on the wider community have a wide range of benefits, particularly for residents from priority neighbourhoods or areas of deprivation and hard to reach sectors of the community.

Where there are potential barriers, negative impacts identified and/ or barriers or impacts are unknown, please outline how you propose to minimise all negative impact or discrimination.

Please note:

- a) If you have identified adverse impact or discrimination that is illegal, you are required to take action to remedy this immediately.
- b) Additionally, if you have identified adverse impact that is justifiable or legitimate, you will need to consider what actions can be taken to mitigate its effect on those groups of people.

No negative impacts or potential barriers have been identified. However it is acknowledged that specific marketing / promotion of Charnwood Grants could take place for the protected characteristics of Gender Reassignment, Pregnancy and Maternity and Sexual Orientation.

Summarise your findings and give an overview as to whether the policy will meet Charnwood Borough Council's responsibilities in relation to equality and diversity (please refer to the general duties on the front page).

It is the opinion that the Community Development & Engagement Grant and the Community Facilities Grant comply with Charnwood Borough Council's equality and diversity responsibilities. It will further promote equal opportunities and achieve positive outcomes.

■ Step 6- Monitoring, evaluation and review

Are there processes in place to review the findings of this Assessment and make appropriate changes? In particular, how will you monitor potential barriers and any positive/ negative impact?

Monitoring will continue on a quarterly and annual basis to assess the grant applications that are successful. Continuous monitoring and analysis will aim to identify gaps which may potentially highlight barriers or negative impacts towards specific community groups/ communities of interest.

Further equalities monitoring will be explored for those projects which have applied and are deemed unsuccessful, for the further identification of issues or potential barriers.

How will the recommendations of this assessment be built into wider planning and review processes? e.g. policy reviews, annual plans and use of performance management systems.

Where barriers/ negative impacts are identified, the mitigating action and progress against this will be included within the relevant service plan.

■ **Step 7- Action Plan**

Please include any identified concerns/actions/issues in this action plan:

The issues identified should inform your Service Plan and, if appropriate, your Consultation Plan

Reference Number	Action	Responsible Officer	Target Date
001	Continue to monitor the Grants on a quarterly and annual basis to assess the grant applications that are both successful and unsuccessful.	J. Robinson	March 2020

■ **Step 8- Who needs to know about the outcomes of this assessment and how will they be informed?**

	Who needs to know (Please tick)	How they will be informed (we have a legal duty to publish EIA's)
Employees	✓	This EIA will be published on the Council's website.
Service users	✓	
Partners and stakeholders	✓	
Others	✓	
To ensure ease of access, what other communication needs/concerns are there?	✓	

Please delete as appropriate

I agree with this assessment / action plan

If disagree, state action/s required, reasons and details of who is to carry them out with timescales: N?A

Signed (Service Head): Julie Robinson

Date: 06.05.2019

Please send completed & signed assessment to Suzanne Kinder for publishing.